



**Part- Time Lower School Reading Specialist
August 2020**

Founded in 1889, The Wheeler School is a co-educational independent day school for over 800 students from Nursery through Grade Twelve in Providence, Rhode Island. Central to the School's philosophy is a simple concept: Wheeler is a place where we strive to make any pursuit possible for our students, where choice, inquiry, and interest are of primary import, where we know individuals well and insist upon and nurture intellectual character, empathy, critical thinking, and creative spirit.

Ideal candidates for faculty and staff positions at Wheeler are people with a sense of humor, warmth, and humility. They are excellent communicators, with an ability to listen and a desire to learn from colleagues. They are ambitious and hardworking, often going over and above to support and challenge students. When developing curriculum and programming, our faculty and staff members are collaborative, striving each year to stretch and grow, to implement new ideas that improve the Wheeler experience for students and our overall community. They come from all professional walks of life - graduate programs, private and public schools, and other careers entirely. More than anything, our faculty and staff members love to spend their days with young people, and enjoy all that the Wheeler community - creative, energetic, dynamic, and diverse - has to offer.

Wheeler is seeking a part- time, experienced reading specialist to provide leadership and innovation in reading curriculum and instruction in Grade 1 and 2. A successful candidate will love working with children, be energetic collaborators and learners, possess a passionate commitment to implementing best practices for literacy acquisition, and be detail- and process-oriented. A successful candidate will also be eager to join a dynamic and collaborative faculty and will aspire to work with students with many different strengths and learning styles.

The Lower School Reading Specialist reports to the Director of Lower School.

Responsibilities

Reading Specialist

- Provide targeted support to small reading groups in Grade 1 and 2
- Attend grade level planning meetings
- Use data regularly and appropriately to guide student progress
- Communicate student progress with families at regular intervals
- Guide teachers in implementing best practices for literacy instruction

Other Responsibilities

- Duties as assigned
- Weekly department meeting attendance

Professional and Personal Qualifications

Education: Bachelor's degree required. Master's degree preferred

Work Experience:

- Minimum of three years' experience in a relevant position that includes work with children in this age group
- Knowledge of current research and best practices related to reading instruction; familiarity with alphabetic principle and the science of reading and spelling
- Familiarity and training in specific reading approaches (Orton Gillingham, Wilson, Lindamood Bell, EBLI)
- Demonstrated commitment to ongoing education/continuing professional development

Communication Skills: Strong written and oral communication skills and experience communicating with families of various backgrounds and perspectives.

Interpersonal Skills: Superior interpersonal skills, the ability to engage effectively with students, parents, faculty, and other members of the school community in a way reflective of the school's culture and to project professional competence, leadership capability, discretion, judgment and personal maturity.

Statement on Diversity and Cultural Competency

At Wheeler we actively seek students, faculty, and staff from diverse backgrounds in the belief that a broad range of experiences and viewpoints enhance learning, enrich life on campus, and better prepare us all for full participation in a pluralistic, democratic society. We seek to further the overall diversity and cultural competency within our community through hiring.

How to Apply

Please send a resume and cover letter to Felicia Vincas, Director of the Lower School, at feliciavincas@wheelerschool.org and cc Director of Strategic Innovations, Young Un, at youngun@wheelerschool.org. List the position title in the subject heading. Applications will be accepted through July 17, 2020.

The Wheeler School is committed to our policy of nondiscrimination and equal opportunity for all employees and qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, age, national origin or disability, and any other category protected by federal, state, or local law.

To learn more about Wheeler, please visit www.wheelerschool.org, and our Careers page [here](#).